

Gujarat University
Syllabus for B. A., B. Com. and B. Sc.
SEMESTER – I
GENERAL ENGLISH – I
(With Effect from Academic Year 2021-2022)

For Gujarati and Hindi Medium

Unit – I (Text) *Ferns: An Anthology of Prose and Poetry* (Published by Orient BlackSwan)
SECTION ONE (Part A: Prose)

Unit –II (Text) *Ferns: An Anthology of Prose and Poetry* (Published by Orient BlackSwan)
SECTION ONE (Part B: Poetry)

For English Medium

Unit – I (Text) *Glimpses of Infinity* (Published by Orient BlackSwan)
SECTION ONE (Part A: Prose)

Unit – II (Text) *Glimpses of Infinity* (Published by Orient BlackSwan)
SECTION ONE (Part B: Poetry)

Common for All Mediums

Unit – III (Grammar)

(A) DO, BE and HAVE as Lexical Verbs

- (B) TENSES:** (1) Simple Present Tense
(2) Present Continuous Tense
(3) Present Perfect Tense
(4) Present Perfect Continuous Tense
(5) Simple Past Tense
(6) Past Continuous Tense
(7) Past Perfect Tense
(8) Simple Future Tense

Unit – IV (Essay Writing)

List of Topics for Essay Writing:

Personal Essays: (a) My Role Model (b) A Significant Event that Changed my Life
(c) Effects of Social Media on my Life (d) My Favourite National Hero

Descriptive Essays: (a) Constitutional Patriotism (b) Superstitions (c) The Role of
Media in Democracy (d) Covid-19 Pandemic and Worldwide Crisis

Argumentative Essays: (a) Internet: a Boon or a Bane (b) Joint Family versus
Nuclear Family (c) Free Education for Everyone (d) Man versus Machine

Gujarat University

**Structure of the Question Paper for
B. A., B. Com. and B. Sc.
SEMESTER-I**

GENERAL ENGLISH – I

(Common for All Mediums)

(With Effect from Academic Year 2021-2022)

Texts: *Ferns: An Anthology of Prose and Poetry* (For Gujarati and Hindi Medium)
Glimpses of Infinity (For English Medium)

Question–1: (From Unit–I)

- (A) Answer any **THREE** questions in brief: (out of five) 9
- (B) Write a short note on any **ONE** of the following: (out of three) 8

Question–2: (From Unit–II)

- (A) Answer any **THREE** questions in brief: (out of five) 9
- (B) Write a short note on any **ONE** of the following: (out of three) 8

Question–3: Do as directed: (From Unit–III) 17

- (A) Fill in the blanks with the appropriate forms of verbs: (Ten blanks)
- (B) Fill in the blanks with appropriate forms of Do, Be and Have as lexical verbs: (Seven blanks)

Question–4:

- (A) Write an essay in about 150-200 words on any **ONE** of the following topics: 8
(1 out of 3)
(**Note:** One topic from each category from the prescribed list will be asked
From **Unit–IV**)
- (B) Choose the correct option: 6
(Six MCQs with three options from Units I & II)
- (C) Match the following words in Column -A with their meanings in Column - B: 5
(From the textual glossary mentioned in each story/poem of the text - Units I & II)

Gujarat University
Syllabus for B. A., B. Com. and B. Sc.
SEMESTER – II
GENERAL ENGLISH – II
(With Effect from Academic Year 2021-2022)

For Gujarati and Hindi Medium

Unit – I (Text) *Ferns: An Anthology of Prose and Poetry* (Published by Orient BlackSwan)
SECTION TWO (Part A: Prose)

Unit –II (Text) *Ferns: An Anthology of Prose and Poetry* (Published by Orient BlackSwan)
SECTION TWO (Part B: Poetry)

For English Medium

Unit – I (Text) *Glimpses of Infinity* (Published by Orient BlackSwan)
SECTION TWO (Part A: Prose)

Unit – II (Text) *Glimpses of Infinity* (Published by Orient BlackSwan)
SECTION TWO (Part B: Poetry)

Common for All Mediums

Unit – III (Grammar)

- (A) Modal Auxiliaries (can, could, shall, should, will, would, may, might, must)
- (B) Prepositions (indicating Place, Time, Movement and Direction only)
- (C) Articles
- (D) Types of Sentences: Assertive (Declarative), Interrogative, Imperative and Exclamatory
(NOTE: Questions should aim at assessing only the students' ability to identify the types of sentences.)

Unit – IV (Dialogue Writing)

List of conversations between two friends

- (1) Traffic jam in your city
- (2) Online Education
- (3) Commercialization of festivals
- (4) Influence of advertisements
- (5) Mobile addiction
- (6) Skilling the youth

Recommended Reading: (For Semester 1 & 2)

1. David Green: *Contemporary English Grammar Structure and Usage*
2. M L Tickoo and Subramanian: *Intermediate Grammar, Usage and Composition*
3. Wren and Martin – *High School English Grammar and Composition*
4. Raymond Murphy – *Intermediate English Grammar*
5. Martinet and Thomson – *A Practical English Grammar*

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**Structure of the Question Paper for
B. A., B. Com. and B. Sc.
SEMESTER-II**

**GENERAL ENGLISH – II
(Common for All Mediums)
(With Effect from Academic Year 2021-2022)**

Texts: *Ferns: An Anthology of Prose and Poetry* (For Gujarati and Hindi Medium)
Glimpses of Infinity (For English Medium)

Question–1: (From Unit–I)

- (A) Answer any **THREE** questions in brief: (out of five) 9
- (B) Write a short note on any **ONE** of the following: (out of three) 8

Question–2: (From Unit–II)

- (A) Answer any **THREE** questions in brief: (out of five) 9
- (B) Write a short note on any **ONE** of the following: (out of three) 8

Question–3: Do as directed: (From Unit–III) 17

- (A) Fill in the blanks with appropriate modal auxiliary verbs: (Five blanks)
- (B) Insert appropriate prepositions: (Six blanks)
- (C) Fill in the blanks with appropriate articles: (Three blanks)
- (D) Identify the types of sentences given below: (Three sentences)
- (NOTE: Questions should aim at assessing only the students' ability to identify the types of sentences.)

Question–4

- (A) Write a dialogue on any **ONE** situation in about 100 words: (out of three) 8
(From **Unit–IV**)
- (B) Choose the correct option: 6
(Six MCQs with three options from **Units I & II**)
- (C) Match the following words in Column -A with their meanings in Column - B: 5
(From the textual glossary mentioned in each story/poem of the text - Units I & II)

Gujarat University
Syllabus for B. A. and B. Sc.
SEMESTER – III
GENERAL ENGLISH – III
(With Effect from Academic Year 2018-2019)

For Gujarati and Hindi Medium

Unit – I (Text) *Horizons* (Published by Macmillan)
SECTION ONE (Prose: 1 to 3)

Unit – II (Text) *Horizons* (Published by Macmillan)
SECTION ONE (Poems: 1 to 3)

For English Medium

Unit – I (Text) *Spectrum: A Text Book for College Students* (Published by Macmillan)
SECTION ONE (Prose: 1 to 3)

Unit – II (Text) *Spectrum: A Text Book for College Students* (Published by Macmillan)
SECTION ONE (Poems: 1 to 3)

Common for All Mediums

Unit – III (Grammar)

(A) Degrees of comparison: Positive, Comparative and Superlative

(B) Transformation of sentences: assertive/ declarative to interrogative, affirmative to negative, exclamatory to assertive and vice-versa

(Note: The original meaning of the sentence should not change while transforming affirmative into negative or vice versa.)

Unit – IV (Composition and Comprehension)

(A) Paragraph Writing: (in about 100 words)

List of topics for Paragraph Writing:

PERSONAL: (a) My Hobbies (b) If I Were a Teacher (c) My Favourite Book
(d) The Most Memorable Moment of My Life

HERITAGE OF GUJARAT: (a) Sardar Patel (b) Gir Sanctuary (c) A Day at Kankaria
(d) The Navratri Festival

SOCIAL LIFE/ MISCELLANEOUS: (a) Black Money: A Threat to the Nation (b) Child Labour (c) Importance of Yoga (d) Love Life-Live Long

(B) Comprehension of an advertisement in a newspaper (for job, product or tours and travels)

Gujarat University

**Structure of Question Paper for B. A. and B. Sc.
SEMESTER-III**

**GENERAL ENGLISH– III
(Common for All Mediums)
(With Effect from Academic Year 2018-2019)**

Question–1: (From Unit–I)

(A) Write brief answers of any THREE of the following: (out of five) 9

(B) Write a short note on any ONE of the following: (out of three) 5

Question–2: (From Unit–II)

(A) Write brief answers of any THREE of the following: (out of five) 9

(B) Write a short note on any ONE of the following: (out of three) 5

Question-3: (From Unit – III)

(A) Change the degree: (9 out of 9) 9

(B) Transform the sentence from assertive/ declarative to interrogative, affirmative to negative, exclamatory to assertive and vice-versa (5 out of 5) 5

Question-4(From Unit – IV)

(A) Write a paragraph in about 100 words on any one the following topics: (1 out of 3) 8
(Note: One topic from each category from the prescribed list will be asked)

(B) Read the following passage and answer the questions given below: 6
(N.B: The passage will be of about 200 words. Only **THREE** questions will be asked. Each question will carry TWO marks.)

Question–5: Do as directed: 14

(A) Choose the correct option:
(Nine MCQs with three options from Unit I to III)

(B) Match the words in Column - A with their meanings in Column - B:
(Five Words (from **Textual Glossary** only) will be asked from the stories/poems prescribed in Unit-I & II)

Gujarat University
Syllabus for B. A. and B. Sc.
SEMESTER – IV
GENERAL ENGLISH – IV
(With Effect from Academic Year 2018-2019)

For Gujarati and Hindi Medium

Unit – I (Text) *Horizons* (Published by Macmillan)
SECTION TWO (Prose: 1 to 3)

Unit – II (Text) *Horizons* (Published by Macmillan)
SECTION TWO (Poems: 1 to 3)

For English Medium

Unit – I (Text) *Spectrum: A Text Book for College Students* (Published by Macmillan)
SECTION TWO (Prose: 1 to 3)

Unit – II (Text) *Spectrum: A Text Book for College Students* (Published by Macmillan)
SECTION TWO (Poems: 1 to 3)

Common for All Mediums

Unit – III (Grammar)

- (A) Active and Passive voice
- (B) Synthesis (adverb clauses of time, contrast, and reason)
- (C) Identification of Noun, Verb, Adjective and Adverb

Unit – IV (Composition and Vocabulary)

- (A) Letter writing (letters of greeting, invitation, congratulation, condolence)
- (B) E-mail writing (seeking information about educational programmes, jobs and vacancies, travel programmes, and products)
- (C) Idioms and Phrasal Verbs: (See the List below)
 - 1. to give up 2. to go into action 3. to turn off 4. to keep well
 - 5. ups and downs 6. out of question 7. to go well 8. in full swing
 - 9. to wake up 10. off and on 11. to look into 12. up to the mark
 - 13. to make a mark 14. to pass away 15. to bring up 16. to stand by
 - 17. to carry on 18. to cast off 19. to fall in love with 20. to bring to light
 - 21. to get through 22. to pass through 23. at the spur of the moment
 - 24. to turn a deaf ear to 25. to drop in

Gujarat University
Structure of Question Paper for B. A. and B. Sc.
SEMESTER-IV
GENERAL ENGLISH- IV
(Common for All Mediums)

(With Effect from Academic Year 2018-2019)

Question-1: (From Unit-I)

- (A) Write brief answers of any THREE of the following: (out of five) 9
- (B) Write a short note on any ONE of the following: (out of three) 5

Question-2: (From Unit-II)

- (A) Write brief answers of any THREE of the following: (out of five) 9
- (B) Write a short note on any ONE of the following: (out of three) 5

Question-3: (From Unit - III)

- (A) Change the voice (seven out of ten): 7
- (B) Join the sentences using adverb clauses of time, contrast, and reason: 4
- (C) Identify Noun, Verb, Adjective or Adverb in the given sentences: (three out of three) 3

Question-4: (From Unit-IV)

- (A) Letter writing 9
(OR)
E-mail writing
- (B) Match the idioms or phrasal verbs in Column A with their meanings in Column B: 5

Question-5: Do as directed: 14

- (A) Choose the correct option:
(Nine MCQs with three options from Unit I to III)
- (B) Match the words in Column - A with their meanings in Column - B:
(Five Words (from **Textual Glossary** only) will be asked from the stories/poems prescribed in Unit-I & II)

Gujarat University
Syllabus for B. A. and B. Sc.
SEMESTER – V
GENERAL ENGLISH – V
(Common for All Mediums)

(With Effect from Academic Year 2019-2020)

Unit – I (Text) *India – A Journey through Stories* (Oxford University Press)

SECTION ONE (Prose: 1 to 5)

Unit – II (Formal Letters)

(A) Applications for job

(B) Official Letters

N.B.: Official Letters lodging complaints with - the Police Commissioner, the Municipal Commissioner and the Post Master

Unit – III (Composition)

Essay Writing

List:

MODERN LIFE/ SOCIETY: (a) Stress Management (b) Unemployment
(c) Importance of Cleanliness (d) Terrorism: a Modern Curse

HERITAGE OF GUJARAT: (a) Gujarat University (b) Saputara (c) Champaner
(d) Umashankar Joshi

MISCELLANEOUS: (a) India's Struggle for Independence (b) UNO (United Nations Organization) (c) Life of a soldier (d) My Plans after Graduation

Unit – IV (Cloze Test) (Intermediate Level with Multiple Choices)

N.B.: The passage for Cloze Test should be of about 200 words aiming at testing the students' intermediate level of proficiency. It will contain six blanks each carrying one mark. Three options for each blank must be given below the passage.

NOTE: A specimen for Cloze Test is given on the next page.

A Specimen for Cloze Test

Q – Supply the missing words in the following passage by selecting appropriate options given below it:

Abraham Lincoln says: “As I would not be a slave, so I would not be a master. This expresses Dr. Ambedkar’s idea of democracy. A relentless champion of human rights and staunch believer in democracy, Dr Ambedkar says: “Democracy is not a form of government, but a form of social organization.” Dr. Ambedkar viewed democracy as an instrument _____ (1) bringing about change peacefully. Democracy does not merely _____ (2) _____ rule by the majority or government by the representatives of the people. This is a formalistic and limited _____ (3) of democracy. We would understand the meaning of democracy in a better fashion if we view it as a way of realizing drastic changes in the social and economic spheres of society. Dr. Ambedkar’s idea of democracy is much _____ (4) _____ than just a scheme of government. He emphasized _____ (5) _____ the function of democracy is to bring about change in the society. A scheme of government does not exist in vacuum; it operates within the society. Its usefulness depends upon its relationship with the other spheres of society. Democratic government, therefore, should be an extension of a democratic society. Success of democracy in India can be _____ (6) _____ only by establishing a truly democratic society. In short, Dr. Ambedkar supported the idea of all-round democracy.

- Blank 1 : (A) of (B) within (C) by
Blank 2 : (A) meant (B) mean (C) means
Blank 3 : (A) crew (B) new (C) view
Blank 4 : (A) fore (B) more (C) matter
Blank 5 : (A) there (B) this (C) that
Blank 6 : (A) ensured (B) ensures (C) will ensure

N.B.: The students are advised to write the answers in the following manner instead of reproducing the whole passage in the examination.

ANSWERS:

- Blank 1 : (A) of
Blank 2 : (B) mean
Blank 3 : (C) view
Blank 4 : (B) more
Blank 5 : (C) that
Blank 6 : (A) ensured

Gujarat University

Structure of Question Paper for B. A. and B. Sc. SEMESTER-V

GENERAL ENGLISH– V (Common for All Mediums) (With Effect from Academic Year 2019-2020)

(Unit-I – Text)

Question–1. Answer any SEVEN questions in brief: (out of ten): 14

Question–2. Write short notes on any TWO: (out of four) 14

(Unit – II - Formal Letters)

Question–3. Application for job 14
(OR)
Official Letter

(Units – III & IV Composition and Cloze test)

Question–4.

(A) Write an essay of about 100 words on any ONE: (out of three) 8
(Note: One topic from each category from the prescribed list will be asked)

(B) Read the following passage and select the correct options: 6
N.B.: The cloze test will contain six blanks, each carrying one mark. Select a passage requiring an intermediate level of proficiency. Give **THREE** options below the passage as mentioned in the specimen for Cloze Test.

Question–5: Do as directed: 14

(A) Choose the correct option:
(Nine MCQs with three options from Unit I)

(B) Match the words in Column - A with their meanings in Column - B:
(Five Words (from **Textual Glossary** only) will be asked from the stories prescribed in Unit-I)

Gujarat University
Syllabus for B. A. and B. Sc.

SEMESTER – VI
GENERAL ENGLISH – VI
(Common for All Mediums)

(With Effect from Academic Year 2019-2020)

Unit —I (Text) *India – A Journey through Stories* (Oxford University Press)

SECTION TWO (Prose: 1 to 5)

UNIT – II -Report Writing (Press Reports)

Suggested topics: Accidents, Natural Calamities and the Celebration of Festivals

UNIT – III–(Comprehension based on News Items)

N.B.: News items should be of about 225 words based on – sports events, events of local interest and international events. Four questions of factual and inferential nature will be asked, each carrying two marks.

UNIT – IV- (Grammar)

Reported Speech

N.B.: Turning the sentences into indirect speech of narration will be asked.

Gujarat University
Structure of Question Paper for B. A. and B. Sc.
SEMESTER-VI
GENERAL ENGLISH- VI
(Common for All Mediums)

(With Effect from Academic Year 2019-2020)

Unit-I – Text

Question-1. Answer any SEVEN questions in brief: (out of ten): 14

Question-2. Write short notes on any TWO: (out of four) 14

Unit – II - Report Writing (Press Reports)

Question-3. Write a press report on any ONE: (out of three) 14

Units – III and IV (Comprehension and Grammar)

Question-4.

(A) Read the following news item and answer the questions given below it: 8
(Only Four questions will be asked)

(B) Turn the following sentences into indirect speech of narration: 6
(Only six sentences)

Question-5: Do as directed: 14

(A) Choose the correct option:

(Nine MCQs with three options from Unit I)

(B) Match the words in Column - A with their meanings in Column - B:

(Five Words (from **Textual Glossary** only) will be asked from the stories prescribed in Unit-I)

Recommended Reading: (For Semester 3 to 6)

1. David Green: *Contemporary English Grammar Structure and Usage*
2. M L Tickoo and Subramanian: *Intermediate Grammar, Usage and Composition*
3. Wren and Martin – *High School English Grammar and Composition*
4. Raymond Murphy – *Intermediate English Grammar*
5. Martinet and Thomson – *A Practical English Grammar*
6. Homai Pradhan & N. S. Pradhan- *Business Communication*
7. A. Ashley- *A Handbook of Commercial Correspondence* — OUP, New Delhi
8. Norman Lewis & Goyal Saab - *Word Power Made Easy*
9. Robinson, Netrakanti & Shintre - *Communicative Competence in Business English*